

**BOARD OF SELECTMEN  
MINUTES OF OCTOBER 16, 2018**

**PRESENT:** Mr. Marc W. Richard; Chairman, Mr. Dario F. Nardi; Vice-Chairman and Mr. John Nason, Clerk

**ATTENDEES:** See Attached List

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**Opened the Meeting at 7:00 PM**

Chairman Richard opened the Meeting and led with the Pledge of Allegiance at this time. Colleen Montague is in attendance and acknowledged her taping of this evening's meeting.

**MINUTES**

Motion to approve and sign the minutes of October 2, 2018 as written made by Mr. Nason; second: Mr. Nardi – unanimous.  
Motion to approve and sign the minutes of October 6, 2018 as written made by Mr. Nason; second: Mr. Nardi – unanimous.  
Motion to approve and sign the minutes of October 10, 2018 as written made by Mr. Nason; second: Mr. Nardi – 2 Yes, 1  
Abstention (Mr. Nardi)

**CORRESPONDENCE**

1. The WCES PTO will be holding their annual Trick or Trunk on Friday, October 26<sup>th</sup> from 6 PM to 8 PM at the elementary school. Also that evening, Cornerstone Bank will be hosting their 18<sup>th</sup> annual pumpkin carving contest in the cafeteria. In addition, town wide trick or treat will be held on Wednesday, October 31<sup>st</sup> from 5 PM to 6:30 PM with the West Warren Fireman's Association annual parade and costume immediately following. Line up for the parade will begin at 6:30 PM at the corner of North and Main Streets with the procession to conclude at Station B located on Albany Street.- **Noted**
2. The Fire Chief provided his monthly report for month ending September 2018. CERT/Emergency Mgmt. also provided their monthly report for September 2018. - **Noted**
3. The office received notice that the Warren Water District will be holding a meeting on November 1<sup>st</sup> at Quaboag Middle/High School Auditorium for a presentation on a water filtration system, alternative findings and a VOTE to install the system. They are asking that all water district customers attend this very important meeting as their vote does count.- **Noted**
4. The office received a letter from Martha Louvitakis on behalf of herself and the residents of River Street in West Warren. They are requesting that the town consider making River Street a one-way street due to the narrowness of the street. They are on the next agenda for discussion. The office has requested that both the Chief of Police and Highway Surveyor provide their recommendation in writing prior to then. – **Noted**
5. Due to an insufficient number of signatures on nomination papers, there will not be a candidate for Warren on the ballot for a seat on the Pathfinder School Committee at the November election. In addition there will not be an opportunity for write-in candidates. Pursuant to the Pathfinder Regional Agreement, it will be up to the Board of Selectmen and the Warren members of the Quaboag Regional School Committee to meet and select an individual to serve until the next state election in 2020. – **A notice will go out seeking interested candidates.**

**OLD BUSINESS**

- (A) Town Hall Site Visit – The Board along with members of the general public toured the Town Hall on Saturday, October 6, 2018. All were pleasantly surprised at the current condition of the basement. At that time, there was no water or musty odors. There is some clutter that is anticipated to be cleared out. Mr. Nardi is hopeful that the grant application will be successful which funding can go towards the window project. He is planning on taking a ride in the near future to the Town of Whatley to see their renovations and for an informative discussion.
- (B) Mr. Richard and Mr. Nason attended the Sewer Commission meeting on October 10, 2018. The Board expressed concern that all aspects of the Administrative Consent Order was being adhered to. There are staffing mandates that

need to be met prior to the end of the calendar year. After a discussion, the Sewer Commissioners were in agreement to re-advertise the position as Operator/Mechanic. That is what was budgeted for and approved at the ATM. It will also satisfy a portion of the ACO.

#### **PVPC – CHANGE ORDER REQUEST FOR QUABOAG STREET PROJECT**

Motion to approve and sign the change order request as recommended by PVPC which is a reduction of \$154,650.00 in the overall project costs made by Mr. Nardi; second: Mr. Nason – unanimous.

#### **APPOINTMENT**

Motion to appoint Cheryl Gagnon as Election Officer until December 31, 2018 as requested by the Town Clerk made by Mr. Nason; second: Mr. Nardi – unanimous.

#### **SENIOR TAX WRITE OFF PROGRAM**

The Board is once again in favor of providing the Senior Tax Write-Off Program to qualifying individuals. A notice will be sent to all departments gauging interest.

#### **TREASURY WARRANTS & INVOICES**

Motion to approve and sign Warrant numbers 29 & 30 dated October 8, 2018 in the amounts of \$38,483.02 & \$70,592.61 respectively made by Mr. Nason; second: Mr. Nardi – unanimous.

Motion to approve and sign Warrant numbers 31 & 32 dated October 15, 2018 in the amounts of \$39,843.40 & \$72,197.43 respectively made by Mr. Nason; second: Mr. Nardi – unanimous.

Motion to approve and sign FY 16 Invoice No. 21 to PVPC in the amount of \$930.99 made by Mr. Nason; second: Mr. Nardi – unanimous.

Motion to approve and sign FY 17 Invoice No. 9 to PVPC in the amount of \$11,358.48 made by Mr. Nason; second: Mr. Nardi – unanimous.

#### **COMMENTS & CONCERNS - NONE**

#### **NEW BUSINESS**

Mr. Nardi stated that he is hopeful that the Board will once again address the wage classification for the May ATM. He also visited the Senior Center and discussed the ongoing issues with the windows, which are in need of replacing. The estimated costs range from \$3,000.00 to \$5,000.00. He would also like to see what can be done about renovating the kitchen. He also advised the Board that he met with Counsel and discussed a town charter. He is going to provide a link to the office where people can take a survey to gauge interest.

Mr. Nason requested that Dr. Kustigian be invited to an upcoming meeting to discuss the status of the mold remediation. West Brookfield officials will also be invited.

Mr. Richard advised all that WCAT TV 12 is in need of replacing some equipment however they do have money to cover the costs from the franchise fees that they receive. (Approximately \$24K)

Next Regular Meeting Date: October 30, 2018 @ 7 PM.

Motion to Adjourn made by Mr. Nardi; second: Mr. Nason – unanimous at 7:40 PM.

Respectfully submitted,

Rebecca Acerra

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Administrative Secretary

John Nason, III, Clerk